

SIUSLAW SCHOOL DISTRICT
TRANSPORTATION REGISTRATION FORM

This Form Must Be Filled Out For Us To Provide Transportation

The following information is needed to assign your child to a bus route for the 2016/2017 school year. This form must be completed and returned to your school for students to ride the bus **even if they rode during the previous school year and no address change has been made.** The transportation department will assign students to the closest available stop upon receipt of this form. **If you move during the year, you must submit an updated form for continued busing.** You should contact the school, or transportation office at 997-3816, for your bus stop location and times or if you have any questions. **Students needing to ride another bus or disembark someplace other than their regular assigned stop must have authorization from the school, or transportation office, prior to boarding the bus.**

New Request ()

Change of Address ()

Same Address ()

Student Name _____ Teacher _____ Grade _____

Student Home Address _____

Parent / Guardian Name _____

Phone # (home) _____ (work) _____

Transportation needed from: Home to school () M Tu W Th F School to home () M Tu W Th F

***If pick up or drop off is needed at a child care provider (CCP) please provide that address below.**

CCP Name _____ Phone _____

Address _____

Transportation needed from: CCP to school () M Tu W Th F School to CCP () M Tu W Th F

Please read the "Rules" and "Guidelines" and the Student Handbook.

In signing this I agree I will read the "Bus Rules" and "Guidelines" and be supportive of these efforts to teach my children to ride the bus safely.

Parent/Guardian Signature

Date

Transportation Department use only

Home pick up # _____ / _____ Bus # _____ Time: _____

Home drop off # _____ / _____ Bus # _____ Time: _____

CCP pick up # _____ / _____ Bus # _____ Time: _____

CCP drop off # _____ / _____ Bus # _____ Time: _____

Authorized by _____ Date _____

Rules Governing Pupil Conduct on School Bus:

Because safety, pupil comfort, and operating efficiency are so directly affected by pupil conduct on the school bus, the Oregon State Department of Education has adopted Rules Governing Pupils Riding School Buses, which are prescribed in Chapter 581 of Administrative Rules for Oregon Education, subsection 53-0010, as follows:

1. Pupils being transported are under the authority of the bus driver.
2. Fighting, wrestling, or boisterous activities are prohibited on the bus.
3. Pupils shall use the emergency door only in the case of emergency.
4. Pupils shall be on time for the bus both morning and evening.
5. Pupils shall not bring animals, firearms, weapons, or other potentially hazardous material on the bus.
6. Pupils shall remain seated while the bus is in motion.
7. Pupils may be assigned seats by the driver.
8. When necessary to cross the road, pupils shall cross in front of the bus, or as instructed by the bus driver.
9. Pupils shall not extend the hands, arms, or heads through the bus windows.
10. Pupils shall have written permission to leave the bus other than at home or school.
11. Pupils shall converse in normal tones; loud or vulgar language is prohibited.
12. Pupils shall not open or close windows without permission of the driver.
13. Pupils shall keep the bus clean, and must refrain from damaging it.
14. Pupils shall be courteous to the driver, to fellow pupils, and passersby.
15. Pupils, who refuse to obey promptly the directions of the driver, or refuse to obey regulations, may forfeit their privilege to ride on the buses.

ADDITIONAL GUIDELINES

In addition to the rules adopted by the Oregon State Department of Education, local school districts are authorized to adopt and enforce rules that will further enhance a safe, comfortable, and efficient transportation system. Therefore, Siuslaw School District Transportation Department has adopted the following guidelines to supplement the Oregon Administrative Rules.

1. Students shall not be transported without prior approval arranged through the Transportation Department. A decision will be based on the student load of the bus route in question. Any student found "on-board" without prior consent or permission can be returned to the School and the parents/guardians called to come and pick up the student.

(over)

GUIDELINES: (cont.)

2. Only regular route passengers may ride the bus unless prior arrangements are made through the school.
3. Students shall ride only the buses assigned to them unless prior arrangements are made through the school.
4. Students shall be at their regular bus stops at least five (5) minutes prior to the scheduled time.
5. Students shall not bring look-alike weapons, tobacco, alcohol or other drugs onto the bus.
6. Students shall not interfere with any of the bus operation controls except in an emergency or as instructed by the driver.
7. Each student shall conduct himself/herself so as to promote an atmosphere free from discrimination, harassment, prejudice, and racism.
8. Students shall not throw objects.
9. Students shall not threaten or physically harm the driver or other riders.
10. Students shall not do any disruptive activity, which might cause the driver to stop the bus to reestablish order.
11. Students shall not make disrespectful or obscene statements or gestures.
12. Students shall not carry glass containers or other glass objects on the bus.
13. Students shall not take onto the bus skateboards, musical instruments or other large objects, which might pose safety risks or barriers to safe entry or exit from the bus. Large items, which cannot be safely transported while held in a student's lap or stowed in an empty seat, or directly under a seat, are prohibited.
14. Students shall keep aisles and emergency exits clear at all times.
15. Students shall stay away from the bus when it is moving.
16. Students shall not damage or attempt to damage public or private property at any bus stop.
17. Milk, soda pop, peanuts, popcorn, and sunflower seeds are not allowed to be consumed on buses.
18. Popcicles and ice cream products are not allowed on buses.
19. For safety purposes students will be required to sit upright facing forward with feet on the floor, out of the aisle.

In an effort to maintain a safe environment for all riders, our driver will periodically review bus rules with the students. However, if a student chooses to disregard the rules or engages in improper behavior on the bus, their riding privileges may be suspended. Please help us in our efforts to assure that your child maintains the privilege of receiving transportation – make sure they understand the rules of the bus.

Keep this sheet for future reference during the coming school year.